



## EDGEFIELD MEDICAL CENTER

*A Department of  
Self Regional Healthcare Partners*

### No-Show Policy Acknowledgment

Patients who fail to keep appointments or fail to cancel appointments in a timely manner cost the healthcare system thousands of dollars in lost revenue each year. To ensure the most efficient and cost-effective management of our physician offices, it is necessary to actively manage patient appointments and those patients who fail to keep or cancel appointments.

It is Edgefield Medical Center policy **that patients who fail to keep** (no show) **scheduled appointments** or fail to cancel appointments at least 24 hours in advance **more than 3 times** in a rolling twelve-month period will be considered "chronic no show" patients and will be subject to dismissal from care by the respective provider and/or practice.

**I HAVE READ AND UNDERSTAND THIS POLICY.**

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Printed Patient Name

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Patient Date of Birth

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If not Patient, Printed Name and Relationship to Patient

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Signature of Patient or Patient's Representative

Date