SELF REGIONAL HEALTHCARE

Request for Proposal
RFP #SUS223
Medication Access & Pharmacy Modernization Program

Anticipated Schedule of Events

Milestone	**Date**
RFP Issued	November 13, 2026
RFP Submission Deadline	December 12, 2026
Committee Evaluation and Selection	December 16, 2026
Anticipated Notice of Award	December 23, 2026

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General Information

Self Regional Healthcare (SRH) is a nonprofit, regional healthcare system headquartered in Greenwood, South Carolina, serving approximately 300,000 residents across the Lakelands region. The system includes SRH Medical Center, Abbeville Area Medical Center, Edgefield County Healthcare, and a network of primary care, specialty care, rural health, and outpatient facilities throughout its service area.

Background Information

Self Regional Healthcare (SRH) is modernizing pharmacy infrastructure that supports outpatient pharmacy operations throughout the seven-county Lakelands region. Current workflows rely heavily on manual dispensing, packaging, inventory management, medication storage, and distribution processes that create operational inefficiencies, increase workforce demands, and limit SRH's ability to meet growing prescription demand. Epting Retail Pharmacy currently processes approximately 500 prescriptions per day through largely manual workflows. Productivity averages 3.9 prescriptions per worked hour, with a labor cost of approximately $10.07 per prescription. SRH seeks pharmacy automation and medication security technologies that replace labor-intensive processes with scalable systems, improve efficiency and safety, strengthen inventory control, and support long-term operational sustainability across Epting Retail Pharmacy, the Ambulatory Surgery Center, and the Ambulatory Care Center.

Federal Funding Notice: This project is supported by the Centers for Medicare & Medicaid Services (CMS) Rural Health Transformation Program (RHTP) through a subaward from the State of South Carolina. SRH was awarded $30,966,205.28 in federal RHTP funds, which represents 100% of the total project costs.

As a result, the selected vendor and any subcontractors may be subject to applicable federal requirements. Proposers should refer to the Terms, Conditions, and Federal Requirements section of this RFP for additional information.

Goals

- Modernize pharmacy infrastructure through advanced automation technologies.
- Improve operational efficiency and productivity.
- Expand service capacity to meet growing healthcare demand.
- Strengthen workforce sustainability through scalable workflows.
- Enhance medication safety, security, and inventory control.
- Improve the long-term financial sustainability of pharmacy operations.
- Preserve access to essential pharmacy services for rural communities.
- Improve coordination and continuity.
- Improve patient and staff experience.
- Reduce avoidable utilization and administrative burden.
- Improve data availability.

Objectives

SRH expects the project to modernize pharmacy infrastructure, expand service capacity, improve operational performance, enhance medication safety and security, strengthen financial sustainability, and preserve essential pharmacy services for rural communities. Project performance will be measured using the following indicators and targets.

Productivity. Productivity will be measured as prescriptions filled per labor hour. From a baseline of 3.9 prescriptions per worked hour, SRH targets a 20% improvement within 12 months of implementation, or approximately 4.7 prescriptions per worked hour. Progress will be tracked through staffing productivity reports and dispensing volume data reviewed quarterly, including a pre- and post-implementation comparison.

Labor cost. Labor cost is currently $10.07 per prescription. SRH targets a 10% reduction within 12 months of implementation, to approximately $9.06 per prescription, measured through pharmacy financial reports and operation cost analyses reviewed quarterly.

Dispensing capacity. Daily dispensing capacity is currently approximately 500 prescriptions per day. SRH aims to increase

operational capacity toward approximately 2,000 prescriptions per day without proportional staffing increases, monitored monthly through dispensing reports, workflow analytics, and staffing analyses.

Turnaround time and dispensing accuracy. Baselines for prescription turnaround time and medication dispensing accuracy will be established during implementation. SRH expects a measurable reduction in turnaround time within 12 months of implementation, tracked through automated workflow reports and operational performance data reviewed monthly. Dispensing accuracy must be maintained or improved following automation deployment, as verified through quality assurance reports, incident tracking, and pharmacy compliance reviews conducted quarterly.

Staffing efficiency. Prescription volume supported per FTE will be baselined prior to implementation, with a target of a 20% improvement within 12 months of implementation. Results will be measured through staffing records and dispensing volume reports reviewed quarterly.

Anticipated Contract Term

The anticipated implementation period will begin following contract execution and project kickoff and is expected to continue through September 30, 2027. The proposed implementation schedule includes planning and procurement, site preparation, equipment installation, systems integration and workflow development, training and operational readiness, go-live and stabilization, and performance monitoring and grant closeout. Proposers must separately identify acquisition, installation, integration, training, maintenance, software support, supplies, and ongoing service costs, including costs that continue after the grant performance period.

Scope Overview

SRH seeks qualified proposer(s) to furnish, install, configure, integrate, test, train, support, and maintain pharmacy automation and medication management technologies. Requested solution components include an automated vial-filling robot system, a multi-dose adherence pouch packaging system, automated dispensing cabinets for will-call pharmacy operations, and automated controlled substance vault systems. The work also includes minor facility modifications, electrical and network readiness coordination, systems integration, equipment installation, workflow redesign, operational testing, quality assurance, staff training, go-live support, stabilization, maintenance, and technical support. Deployment locations include Epting Retail Pharmacy, the Ambulatory Surgery Center, and the Ambulatory Care Center. SRH may award all requirements to one proposer, make a phased award, or select components separately based on organizational needs and available funding.

For each proposed solution component, describe the equipment, devices, supplies, connectivity, technical infrastructure, system functionality, integration, interoperability, workflows, data, reporting, accessibility, user support, implementation, ongoing support, privacy, information security, service levels, training, transition, closeout, and applicable regulatory approvals or classifications relevant to that component. Identify categories that do not apply and explain why.

Provide a list of current or recent clients receiving comparable pharmacy automation products or services. For each client, identify the organization, contact information, equipment supplied, deployment locations, size or scope of the engagement, length of service, and implementation outcomes. Explain how each engagement is comparable to the proposed work.

Proposers must propose acceptance criteria and supporting test evidence for equipment installation, systems integration, workflow testing, staff training, and go-live readiness. Describe the test methods, expected results, documentation to be provided to SRH, and how unresolved deficiencies will be documented and addressed.

SRH prefers a single proposer capable of providing, installing, integrating, and supporting all requested equipment across all designated locations. This capability will receive favorable consideration during evaluation, while SRH retains the right to award components separately based on overall value and available funding.

RFP Instructions & Protocols

Notice to Interested Parties

Proposals must be submitted as a single PDF by email to **RHTP@selfregional.org** by December 12, 2026, before 11:59 p.m. EST (“RFP Submission Deadline”).

The single PDF must include the complete proposal and all required appendices and supporting documents.
The email subject line must state: "**RFP Response_RFP Title_RFP #_Proposer Organization Name**."

Response and Communication Protocols

Do not contact the requesting department. Interested proposers must email all questions and requests for additional information to **RHTP@selfregional.org** by December 12, 2026, before 11:59 p.m. EST (the "RFP Submission Deadline"). The solicitation number and title must appear in the email subject line. Attempts to circumvent this requirement may result in rejection of the proposal as noncompliant.

SRH will issue official responses to proposer questions and any amendments to this RFP in writing. Only written responses and addenda issued by SRH are binding. Proposers are responsible for reviewing and acknowledging all addenda issued before the proposal deadline. Oral statements, informal communications, or information provided by any other source may not be relied upon.

RFP Organization and Format

Responses must follow the prescribed format detailed below in order to be accepted.

Proposers should organize their proposals in the order listed below.

1. Transmittal Letter
2. Project Narrative, including a response to each Project Specification
3. Pricing
4. Appendix A: Signature Page
5. Appendix B: Deviation Form
6. Appendix C: Conflict of Interest Questionnaire
7. Appendix D: Certification Regarding Lobbying (if applicable)
8. Appendix E: Insurance Requirements

Transmittal Letter

Proposer must submit a transmittal letter that accomplishes the following:

- Proposer's name and contact information
- Brief statement of interest in the project
- Length of time the proposal and pricing will remain valid (minimum of 60 days required)
- Name, title, and signature of an authorized representative
- Brief summary of relevant qualifications and experience
- Any exceptions to the RFP requirements or terms
- Confirmation of the proposer's SAM.gov registration status, if applicable, and confirmation that the proposer and its proposed subcontractors are not subject to an applicable federal exclusion or debarment.

Project Narrative

The proposer should provide a detailed narrative describing its qualifications and proposed approach. The narrative should address each requirement included in the Project Specifications section and include the following:

1. The proposer should provide a statement explaining why it is uniquely qualified to provide the requested goods or services to SRH.
2. A summary highlighting the most important elements of this proposal.
3. Details about the proposer's overall qualifications and ability to address each specific requirement in the Project Specifications section of this RFP.
4. The qualifications, physical location, and background of the personnel who will be directly involved with this project.
5. Include a statement confirming that the proposer agrees to complete all applicable background checks and screenings, if required, before personnel begin work at SRH and/or affiliate facilities and to comply with SRH's identification,

access, safety, and security requirements for on-site personnel.

6. If applicable, provide a list of current or recent clients receiving similar products or services, including each client's contact information, the size or scope of the engagement, and the length of service.
7. If applicable, disclose any current or pending litigation or regulatory matter that could affect the proposer's ability to perform the work. Disclosure will not automatically disqualify a proposer; however, failure to disclose may affect the proposer's eligibility or any resulting agreement.
8. If applicable, detailed technical information about the proposed solution and the infrastructure needed for implementation and ongoing support. This may include hardware, network, communications, third-party software, system integration, and other technical requirements.
9. Identification of all proposed subcontractors and subprocessors, including their roles, the products or services they will provide, and the portions of the work for which they will be responsible.

Optional Features, Products, and Supplemental Features

Proposers are encouraged to describe in detail any optional features, products, or services that could benefit SRH but are not included in the minimum requirements of this RFP. Optional items may include additional training, maintenance, enhanced service levels, alternative pricing options, upgrades, or other supplemental offerings.

Each optional item should be clearly described and identified separately from the primary proposal. Pricing for optional items should be itemized separately and should not be included in the base proposal price.

Insurance Coverages

Proposers must maintain the insurance coverages in accordance with Appendix E.

Quality Assurance

The proposer should describe its quality assurance processes, including how it will monitor performance, identify and correct deficiencies, document quality activities, and report results to SRH. The response should identify applicable performance measures, escalation procedures, and responsibility for corrective action.

References

Provide a minimum of three (3) customer references for projects involving goods or services similar to those requested in this RFP. References should relate to comparable projects completed by the proposer, preferably for hospitals or other healthcare organizations. For each reference, include the organization's name, contact person, address, telephone number, and email address.

NOTE: SRH will not accept references submitted after the proposal deadline or by a method other than the one identified in this RFP. SRH may contact the references to confirm or clarify the information provided and may consider those responses when evaluating proposals. SRH is not required to seek clarification of incomplete reference information.

Proposal Pricing

Pricing should be itemized for all products and services requested in this RFP. Brief notes may be included when needed to explain a specific line item. The proposer should include all costs associated with its proposal and clearly identify any assumptions, exclusions, optional costs, or additional fees. SRH may select and award the products or services that best meet its needs.

Payment and Discounts

The proposer should include a proposed payment schedule that aligns with the pricing provided and the anticipated agreement. The proposer should also describe any available discounts, including early-payment discounts and the terms under which each discount would apply.

Evaluation and Review Process

Review Process

This RFP is not intended to favor any proposer and is designed to identify the proposal that provides the best overall value to

SRH. The Evaluation Committee will review and evaluate the proposals, or individual portions of the proposals. Following the initial evaluation, SRH may identify a short list of proposers for further consideration. SRH may conduct discussions or interviews with those proposers and may negotiate final pricing, schedules, and other terms before making a final selection. Any final selection will be subject to SRH's applicable review and approval process.

SRH may reject any proposal that is late, materially incomplete, nonresponsive, or not submitted in accordance with the requirements of this RFP.

Evaluation Methodology

Each RFP response will be evaluated and scored using the criteria below. Each category will be scored from 0 to 5. Scores will support SRH's determination of the proposal that provides the best overall value, subject to any discussions, interviews, negotiations, and required reviews or approvals.

Evaluation Criteria

Scoring Category	Description	Maximum Points Available
Relevant Experience & References	Demonstrated experience with similar projects, qualifications, past performance, and references.	5
Technical Approach	Understanding of requirements, quality of proposed solution, methodology, and innovation.	5
Project Timeline & Work Plan	Realism and feasibility of implementation schedule, milestones, and project management approach.	5
Organizational Capacity	Availability of staffing, resources, infrastructure, and ability to successfully complete the project.	5
Cost/Price	Cost reasonableness, value for money, and alignment with proposed scope of work.	5
	Total Points Available	**25**

When determining how many points to give each scoring category, the following rating scale can be used:

Rating Scale

Rating	Descriptor	Guidance
5	Exceptional	Addresses the scoring category exceptionally well, with clear and convincing information, substantial strengths, and no significant weaknesses.
4	Very Good	Addresses the scoring category well, with sufficient supporting information, clear strengths, and only minor weaknesses.
3	Acceptable	Adequately addresses the scoring category and provides sufficient information for evaluation. Any weaknesses are manageable.
2	Marginal	Partially addresses the scoring category but includes significant weaknesses, gaps, or unclear information.
1	Poor	Minimally addresses the scoring category and includes major weaknesses, substantial gaps, or insufficient supporting information.
0	Unacceptable / Unresponsive	Does not address the scoring category or provides information that is insufficient or unacceptable for evaluation.

Project Specifications

Your proposal must specifically address, in narrative form, each requirement specified herein. You must confirm and describe your ability and intention to meet each requirement. Failure to address a specified requirement can result in disqualification of your proposal.

The proposed solution must address the project requirements below and clearly identify any exception, third-party dependency, or item that is not currently available and remains on a future product or service roadmap. Responses must describe the technical approach, implementation responsibilities, staffing, schedule, risks, pricing, reporting, security, privacy, responsible AI controls, training, support, service levels, and transition assistance.

Project Requirements

The proposer must provide a complete pharmacy automation solution addressing the applicable requirements below:

- Automated vial-filling robot capable of supporting prescription counting, labeling, filling, capping, sorting, and verification workflows.
- Multi-dose adherence pouch packaging equipment, including applicable smart drawers or canister extensions, pouch inspection technology, cut-and-roll automation, spooler systems, installation, implementation, and training.
- Automated dispensing cabinets supporting will-call prescription storage and retrieval at Epting Retail Pharmacy, including applicable centralized management and RFID capabilities.
- Automated controlled substance vault systems for Epting Retail Pharmacy, the Ambulatory Surgery Center, and the Ambulatory Care Center, including applicable control stations, RFID readers, secure storage, inventory accountability, and dispensing workflows.
- Delivery, installation, configuration, testing, systems integration, staff training, warranty, maintenance, technical support, and initial stabilization services.
- Coordination of site assessments, equipment specifications, facility modifications, electrical requirements, network connectivity, cybersecurity, interface configuration, data and reporting requirements, and regulatory review.
- Workflow redesign, policy and procedure support, operational testing, quality assurance, competency validation, go-live readiness, production launch, issue resolution, optimization, and grant closeout support.

The proposer must identify all equipment, software, licenses, interfaces, supplies, consumables, furniture, fixtures, environmental requirements, electrical and network requirements, third-party dependencies, and ongoing services necessary for a complete and operational solution. The proposer must also identify any requirement that is unavailable, dependent on a third party, or planned for a future product roadmap.

Proposers must identify customer locations where the proposed equipment, or a comparable configuration, is currently in operation and available for a potential site visit. For each location, provide the customer name, location, equipment installed, length of operation, and a contact authorized to coordinate a visit. At SRH's request, proposers must assist in arranging site visits and live demonstrations so SRH can observe equipment performance and workflows and discuss implementation and support with existing customers. Scheduling will be coordinated through SRH's designated RFP contact and will be subject to host-site approval.

Ownership and Use

Proposers must clearly distinguish equipment and software that will be purchased, licensed, leased, rented, or provided through a subscription. The response must identify ownership at installation and contract end; software licensing and use rights; warranty coverage; preventive and corrective maintenance; replacement parts; upgrades; consumables; data ownership; interface ownership; and return, transfer, disposal, or deinstallation responsibilities. SRH will retain ownership and control of SRH data and SRH-specific deliverables identified in the final agreement. The proposer must describe how operational and inventory data can be exported and retained and must identify any restrictions on SRH's continued access to data, reports, configurations, and documentation at contract end.

Operational Experience

Proposers must describe experience implementing and supporting comparable pharmacy automation, vial-filling, multi-dose adherence packaging, will-call prescription management, automated dispensing, and controlled substance management solutions in hospitals, health systems, outpatient pharmacies, ambulatory surgery environments, or other regulated healthcare settings. The response must identify the proposed project team, roles, qualifications, physical locations, availability, implementation responsibilities, subcontractors, escalation structure, and ongoing support model. Proposers must describe experience coordinating installation within existing pharmacy and clinical spaces, integrating with pharmacy information systems and Epic-supported workflows, completing staff training and competency validation, maintaining regulatory compliance, and supporting multi-site implementations. At least three comparable customer references must be provided.

Billing and Pricing

Pricing must be complete and itemized by solution component and deployment location. The proposer must identify equipment, software, licenses, interfaces, implementation, project management, site assessment, delivery, installation, facility

or electrical work, network requirements, configuration, testing, training, travel, consumables, warranty, preventive maintenance, corrective maintenance, support, upgrades, optional equipment, and post-warranty or renewal costs.

Pricing must identify all assumptions, exclusions, quantities, volume tiers, escalation factors, minimum charges, payment milestones, taxes, shipping, and third-party fees. No mandatory cost may be omitted or listed only as TBD. Optional items must be priced separately and excluded from the base proposal total unless otherwise stated. The response must also describe the proposed pricing structure, billing procedures, and invoicing requirements, and provide labor categories and rates with estimated staffing and hours and supporting cost calculations.

Solution Component / Location	Required Pricing Elements	Proposed Price	Assumptions/Exclusions
Multi-dose adherence pouch packaging system - Epting Retail Pharmacy	Equipment, smart drawers or canister extensions, inspection technology, cut-and-roll equipment, spooler systems, delivery, installation, integration, training, warranty, maintenance, and support		
Automated vial-filling robot system - Epting Retail Pharmacy	Robot, locking cell upgrades, delivery, installation, integration, training, initial maintenance, warranty, and support		
Automated dispensing cabinets and controlled substance vault systems - Epting Retail Pharmacy	Two automated dispensing cabinets, two controlled substance vaults, centralized management station, RFID readers, delivery, installation, integration, training, warranty, maintenance, and support		
Controlled substance vault system - Ambulatory Surgery Center	One controlled substance vault, control station, RFID reader, delivery, installation, integration, training, warranty, maintenance, and support		
Controlled substance vault system - Ambulatory Care Center	One controlled substance vault, control station, RFID reader, delivery, installation, integration, training, warranty, maintenance, and support		
Site preparation and infrastructure	Site assessment, minor facility modifications, electrical upgrades, network connectivity, cybersecurity, and other required infrastructure		

Optional products and services	Itemized separately		
Post-warranty maintenance and renewal	Annual or other recurring basis		

Project Management and Documentation

The selected proposer must provide a project charter, governance structure, detailed work plan, integrated schedule, site-specific responsibilities, dependencies, critical path, risk and issue management process, and routine status reporting. Required documentation includes site assessment findings; equipment and infrastructure specifications; solution architecture; interface and data-mapping documentation; workflow designs; testing plans and results; cybersecurity and continuity documentation; installation and configuration records; training plans, materials, attendance, and competency records; go-live readiness and cutover plans; stabilization and issue logs; warranty and maintenance documentation; preventive maintenance schedules; support and escalation procedures; equipment inventory and asset records; performance reports; and final evaluation, transition, and closeout documentation. The proposer must support SRH's monitoring of productivity, capacity, turnaround time, medication accuracy, labor utilization, equipment availability, inventory control, and implementation milestones.

Implementation

The proposed schedule must distinguish implementation and grant closeout activities due by September 30, 2027, from any subsequent operational performance monitoring. Proposers must identify schedule discrepancies, explain their proposed sequencing and overlapping activities, and separately identify support and reporting that would continue beyond the grant performance period.

The proposal must include a detailed implementation plan capable of supporting completion of implementation, stabilization, performance monitoring, and grant closeout by September 30, 2027. The plan must address site assessment, contracting, procurement, facility and electrical readiness, network connectivity, delivery, installation, configuration, systems integration, workflow redesign, policy development, operational testing, quality assurance, staff training, competency validation, go-live readiness, production launch, stabilization, optimization, performance monitoring, final reporting, and transition to ongoing support. The proposer must identify responsible parties, dependencies, assumptions, critical-path activities, staffing, risks, issue escalation, defect correction, support coverage, performance commitments, and the approach for addressing delays or missed milestones. The target implementation phases are shown below.

Phase	Activities	Timeline
Phase 1 - Planning and Procurement	Finalize vendor agreements, equipment specifications, implementation plans, site assessments, and regulatory reviews.	December 2026 - January 2026
Phase 2 - Site Preparation	Complete minor facility modifications, electrical upgrades, network connectivity improvements, and site-readiness activities.	January 2026 - March 2027
Phase 3 - Equipment Installation	Deliver, install, and configure the automated vial-filling robot, multi-dose pouch packaging system, automated dispensing cabinets, and controlled substance vault systems.	March 2027 - April 2027
Phase 4 - Systems Integration and Workflow Development	Complete systems integration, workflow redesign, policy	March 2027 - April 2027

	development, operational testing, and quality assurance activities.	
Phase 5 - Training and Operational Readiness	Conduct staff training, competency validation, workflow simulations, and operational readiness assessments.	March 2027 - April 2027
Phase 6 - Go-Live and Stabilization	Launch production operations, optimize workflows, and address implementation issues across deployment sites.	March 2027 - May 2027
Phase 7 - Performance Monitoring and Reporting	Monitor project outcomes, evaluate performance metrics, complete final reporting, and conduct grant closeout activities.	June 2027 - May 2028

Terms, Conditions, and Federal Requirements

General Solicitation Conditions

- SRH may reject any or all proposals, cancel or amend the solicitation, waive minor informalities, request clarifications, negotiate, or make no award.
- All proposal preparation costs are the vendor's responsibility.
- A proposal is an offer and may be incorporated into the final contract. The executed contract and incorporated amendments will control in the event of conflict.
- Vendors must protect confidential information and clearly identify claimed proprietary information.
- SRH is not bound by oral statements or vendor assumptions not accepted in writing.
- The vendor must maintain insurance, licenses, staffing, and controls appropriate to the work and required by the final agreement.
- No work may begin before a fully executed agreement and required purchase authorization.

Federal Award Compliance

This procurement is supported by federal award or subaward funds. Before the final contract is executed, SRH Legal, Grants, and Procurement will review the contract type, total value, funding source, scope of work, award and pass-through terms, and applicable provisions of 2 CFR Part 200 to determine which federal clauses and related federal, state, and SRH requirements must be incorporated. The selected vendor must comply with all requirements identified through that review and included in the final contract.

- Documented competition and procurement integrity.
- Conflict-of-interest and organizational conflict disclosures.
- Contractor oversight, records access, retention, audit cooperation, and performance documentation.
- Cost and price analysis and disclosure necessary to establish reasonableness.
- Applicable affirmative steps supporting small, minority, women-owned, veteran-owned, and labor surplus area firms.
- Applicable domestic preference, recovered-material, debarment, telecommunications, lobbying, equal opportunity, labor, clean air and water, inventions, and termination provisions.
- Applicable contract provisions identified in 2 CFR 200.327 and Appendix II to Part 200.
- Maintenance of records supporting invoices, performance, deliverables, equipment, and grant reporting.

Flow-Downs and Contract Provisions

The selected vendor must flow down applicable federal, privacy, security, data-use, and award requirements to its subcontractors, subprocessors, and suppliers. The final contract is expected to include provisions addressing remedies, termination, applicable laws, records access, audit, privacy, security, incident notification, data ownership and permitted use, data return and destruction, AI governance when applicable, indemnification, insurance, intellectual property, warranties, service levels, deliverable acceptance, transition assistance, and applicable federal award clauses. Any exception must be identified in the Deviation Form with proposed alternative language.

Appendix A

RFP #SUS223 | Medication Access & Pharmacy Modernization Program

The proposer must meet the specifications of this RFP.

*****THIS SIGNATURE PAGE MUST BE INCLUDED IN THE PROPOSAL IN THE ORDER SPECIFIED IN THE RFP ORGANIZATION AND FORMAT SECTION*****

Do not include sales tax in the proposal because SRH is tax-exempt. SRH will provide applicable tax-exemption documentation upon request. Submit the proposal and all required supporting documents as a single PDF by email to RHTP@selfregional.org.

Proposers should identify any applicable business classification(s) in the field provided below, including small business, minority-owned, women-owned, veteran-owned, or other. If applicable, include the certifying organization or certification number. If no classification applies, enter "None."

Business Classification | **Certifying Organization or Certification Number**

By signing this proposal, the proposer represents and warrants that it has read and understands this RFP and its terms and conditions; agrees to provide the equipment, supplies, or services described below at the stated prices and in accordance with the specifications listed below or attached; and confirms that all prices and quotations will remain valid for **60 days** from the proposal submission deadline.

Company/Contractor | **Mailing Address**

Federal Tax Identification Number | **City, State, Zip Code**

Unique Entity Identifier | **Fax Number (include area code)**

Email Address | **Telephone Number (include area code)**

Authorized Representative Name & Title | **Date**

Authorized Representative Signature

Appendix B

DEVIATION FORM

All deviations from this Solicitation must be noted on this form. If no entry is made on the Deviation Form, the proposer confirms its full agreement with and compliance with the Specifications, Terms, and Conditions.

Each response to this Solicitation must include a Deviation Form stating the prospective vendor's commitment to the provisions of this Solicitation. An individual authorized to execute contracts must sign the form. Any exception to the terms and conditions identified in this Solicitation Package must be expressly stated on the Deviation Form.

THIS DEVIATION FORM MUST BE SIGNED BY EACH PROPOSER WHETHER THERE ARE DEVIATIONS LISTED OR NOT, AND SUBMITTED WITH THIS SOLICITATION

SPEC # / Section # / Page #	Deviation(s)

_____ _____ _____

Authorized Representative Name & Title **Authorized Representative Signature** **Date**

Appendix C

CONFLICT OF INTEREST QUESTIONNAIRE

Each proposer must complete and sign this form. Disclose any actual, potential, or perceived conflict involving the proposer, its personnel, or SRH. If none exists, select "No conflict."

Proposer Legal Name	
Project / Solicitation	
Primary Contact	
Email / Telephone	

Select one:

☐ No conflict exists.

☐ A conflict or relevant relationship is disclosed below.

Individuals / Organizations Involved	
Nature of Conflict or Relationship	
Proposed Mitigation	

Certification: I certify that the information provided is complete and accurate and that the proposer will promptly disclose any change during the solicitation or contract term.

_____ _____

Authorized Representative Name & Title **Authorized Representative Signature**

_____ _____

Date **Email / Telephone**

Appendix D

CERTIFICATION REGARDING LOBBYING

Submit only if the bid or offer exceeds $100,000 and federal funds are involved.

Proposer Legal Name	
Project / Solicitation	
Grant Program, if applicable	
Solicitation / Contract Number	

Certification: The undersigned certifies, to the best of their knowledge and belief, that no federally appropriated funds have been or will be used to influence federal officials or members or employees of Congress in connection with a federal contract, grant, loan, or cooperative agreement. This certification must be included in applicable lower-tier awards, and all subrecipients must certify and disclose accordingly.

This certification is a material representation of fact and a prerequisite under 31 U.S.C. § 1352. Failure to file the required certification may result in applicable civil penalties.

Authorized Certification: The undersigned certifies that the information provided is true and accurate and is authorized to execute this certification on behalf of the proposer.

_____ _____

Authorized Representative Name & Title **Authorized Representative Signature**

_____ _____

Date **Email / Telephone**

Appendix E

INSURANCE REQUIREMENTS

The selected vendor must maintain insurance appropriate to the work throughout the contract term. Coverage must be issued by insurers authorized to do business in South Carolina and acceptable to SRH.

Coverage	Minimum Requirement
Commercial General Liability, including product liability	$3,000,000 per occurrence / $5,000,000 aggregate
Medical Malpractice Professional Liability Insurance	$3,000,000 per occurrence / $5,000,000 aggregate, if applicable
Cyber / Privacy Liability	$5,000,000 per occurrence / $5,000,000 aggregate
Automobile Liability	No less than $1,000,000 per accident for bodily injury and property damage, including coverage for hired/non-owned auto exposures.
Workers' Compensation	Statutory limits and employers' liability required by law

Evidence of Coverage: Before work begins, the selected vendor must provide certificates of insurance demonstrating compliance with Appendix E and any additional insurance requirements included in the final agreement. Updated certificates must be provided upon renewal and upon SRH's request. SRH and its applicable affiliates must be named as additional insureds on liability coverage where appropriate. Coverage must be primary and noncontributory, include waiver of subrogation where permitted, and provide advance notice of cancellation or material change to the extent available under the policy.

SRH may require additional coverage or revised limits based on the nature and risk of the final scope of work. The proposer must identify any requested exception to the insurance requirements in Appendix B: Deviation Form when submitting its proposal.